

Polasaí Iontrála Scoil Lorcáin

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Pátrún na Scoile: Ardeaspag Caitliceach Bhaile Átha Cliath

1. Réamhrá

Comhlíonann an Polasaí Iontrála seo ceanglais an Achta Oideachais 1998, an Achta Oideachais (Iontráil i Scoileanna) 2018 agus an Achta um Stádas Comhionann 2000. Agus an polasaí seo á dhréachtú, chuaigh Bord Bainistíochta na scoile i gcomhairle le foireann na scoile, le pátrún na scoile agus le tuismitheoirí/caomhnóirí leanaí atá ag freastal ar an scoil.

D'fhaomh an pátrún scoile an polasaí ar an 19 Eanáir 2023 Tá sé foilsithe ar shuíomh gréasáin na scoile agus cuirfear ar fáil i gcóip chrua é ar iarratas d'aon duine a iarrann é.

Tá na dátaí agus na hamlínte ábhartha do pholasaí iontrála Scoil Lorcáin leagtha amach san fhógra maidir le hiontráil bhliantúil na scoile a fhoilsítear go bliantúil ar shuíomh gréasáin na scoile seachtain amháin ar a laghad roimh thús an phróisis iontrála don scoilbhliain lena mbaineann.

Ní mór an polasaí seo a léamh i gcomhar leis an bhfógra maidir le hiontráil Bhliantúil na scoile don scoilbhliain lena mbaineann.

Foilsítear an fhoirm iarratais i gcomhair iontrála trí nasc ar shuíomh gréasáin na scoile agus cuirfear an nasc ar fáil trí ríomhphost d'aon duine a iarrann sin.

Sa chás nach bhfuil an leagan Gaeilge agus an leagan Béarla ag teacht le chéile is ag an leagan Gaeilge a bheidh forlámhas.

2. Spiorad saineúil agus cuspóirí ginearálta na scoile

Aidhmeanna agus Dúnghaois
Bunscoil náisiúnta lán-Ghaelach chomhoideachais le héiteas Caitliceach faoi phátrúnacht Ardeaspag Caitliceach Bhaile Átha Cliath is ea Scoil Lorcáin.

Bunaíodh an scoil sa bhliain 1952 leis na haidhmeanna seo a leanas:

- (i) Bunoideachas trí mheán na Gaeilge a chur ar fáil do dhaltaí as teaghlaigh gurb í an Ghaeilge an ghnáth-theanga iontu;
- (ii) Bunoideachas trí mheán na Gaeilge a chur ar fáil do dhaltaí eile agus a chur ar a gcumas bheith ina gcainteoirí líofa Gaeilge;
- (iii) Timpeallacht Ghaelach a chur ar fáil agus dúil sa Ghaeilge agus i saíocht na Gaeilge a chothú i measc na ndaltaí agus na dtuismitheoirí. Is príomhchuspóir de chuid na scoile í an teanga a chothú.

Ciallaíonn 'éiteas Caitliceach' éiteas agus spiorad sainsiúil na hEaglaise Caitlicí Rómhánaí, a chuireann chun cinn

-forbairt iomlán na ndaltaí - idir intleachtúil, mhothálach, fhisiciúil, spioradálta, aeistéitiúil agus shóisialta

- gaol beo le Dia agus le daoine eile
- fealsúnacht saoil bunaithe ar chreideamh i nDia agus saol, bás agus aiséirí Íosa; agus
- oiliúint na ndaltaí sa chreideamh Caitlicí.

Cuirimid oideachas reiligiúnda ar fáil do na daltaí de réir dhúnghaoisí, chleachtais agus thraidisiúin na hEaglaise Caitlicí Rómhánaí agus/nó de réir mar a leagann Comhdháil Easpag na hÉireann amach.

De réir S.15 (2) (b) den Acht Oideachais 1998, seasfaidh Bord Bainistíochta na scoile le, agus beidh sé freagrach don phátrún as, spiorad sainsiúil na scoile de réir na luachanna cultúrtha, oideachasúla, mórálta, reiligiúnda, sóisialta, teangúla agus spioradálta a threoraíonn chuspóirí agus reáchtáil na scoile.

Is é ár nDúnghaois i Scoil Lorcáin ná sár-oideachas lán-Ghaelach Caitliceach a chur ar fáil do dhaltaí na scoile mar bhunscoil chomhoideachais.

Cuirimid ár nDúnghaois i bhfeidhm trí:

- chothrom na Féinne a thabhairt do Phobal na Scoile ar bhealach cairdiúil, cothrom, réasúnta
- bhéim a chur ar fhorbairt Phobal na Scoile mar shaoránaigh d'Éirinn agus den domhan
- mheas orainn féin agus ar dhaoine eile agus ar ár gcultúr Gaelach agus ar chultúir eile a chothú agus cúrsaí timpeallachta a chur chun cinn
- bhéim a chur ar shábháltacht agus ar shástacht dhaltaí
- na daltaí a ullmhú don oideachas iarbhunscoile agus don saol amach rompu

Creidimid go bhfuil na haidhmeanna agus an dúnghaois seo ag teacht le fíis an Choiste Bunaithe.

3. Ráiteas maidir le hIontráil

Ní dhéanfaidh Scoil Lorcáin idirdhealú maidir le dalta a ligean isteach sa scoil ar bhonn aon cheann díobh seo a leanas:

- a. inscne an dalta nó an iarratasóra i leith an dalta lena mbaineann,
- b. stádas sibhialta an dalta nó an iarratasóra i leith an dalta lena mbaineann,
- c. stádas teaghlaigh an dalta nó an iarratasóra i leith an dalta lena mbaineann,
- d. gnéaschlaonadh an dalta nó an iarratasóra i leith an dalta lena mbaineann,
- e. reiligiún an dalta nó an iarratasóra i leith an dalta lena mbaineann,
- f. bunús mhíchumas an dalta nó an iarratasóra i leith an dalta lena mbaineann,
- g. cine an dalta nó an iarratasóra i leith an dalta lena mbaineann,
- h. dalta nó iarratasóir ó phobal an lucht siúil i leith an dalta lena mbaineann, nó
- i. riachtanais speisialta oideachais a bheith ag an dalta nó ag an iarratasóir i leith an dalta lena mbaineann.

De réir Alt 61 (3) den Acht Oideachas 1998, forléireofar 'foras stádais shibhialta', 'foras míchumais', 'leithcheal', 'foras stádas teaghlaigh', 'foras inscne', 'foras cine', 'foras reiligiúin', 'foras gnéaschlaonta' agus 'foras pobail Taistil' de réir alt 3 den Acht um Stádas Comhionann 2000.

Scoil shainchreidmheach

Is scoil í Scoil Lorcáin arb í an chuspóir atá aici oideachas a sholáthar i dtimpeallacht a chuireann luachanna reiligiúnacha áirithe chun cinn agus ní dhéanann sí idirdhealú i gcás nuair a dhiúltaíonn sí cead isteach do dhalta nach Caitliceach é/í agus cruthaítear go bhfuil an diúltú riachtanach chun éiteas na scoile a choinneáil.

Scoil Ghaeilge

Is scoil lán-Ghaeilge tumoideachais í Scoil Lorcáin arb í an chuspóir atá aici oideachas a sholáthar i dtimpeallacht a chuireann luachanna teanga áirithe chun cinn agus ní dhéanann sí idirdhealú i gcás nuair a dhiúltaíonn sí cead isteach do dhalta nach bhfuil líofacht áirithe Gaeilge aige/ aici agus cruthaítear go bhfuil an diúltú riachtanach chun éiteas na scoile a choinneáil.

Oideachas Riachtanais Speisialta

Comhoibreoidh Scoil Lorcáin leis an CNOS i gcomhlíonadh feidhmeanna na Comhairle faoin Acht um Oideachas do Dhaoine a bhfuil Riachtanais Speisialta Oideachais Acu 2004 maidir le soláthar oideachais do leanaí a bhfuil riachtanais speisialta oideachais acu, lena n-áirítear soláthar agus feidhmiú rang nó ranganna speisialta nuair a iarrann an Chomhairle a leithéid. Comhlíonfaidh Scoil Lorcáin le haon ordúchán a sheirbheálfar ar an mbord nó ar an bpátrún faoi alt 37A agus 67(4)(b).

4. Na catagóirí de Riachtanais Speisialta Oideachais a ndéantar freastal orthu sa scoil/sa rang speisialta

Tá daltaí le riachtanais speisialta oideachais i ranganna éagsúla sa scoil. Fáiltíonn Scoil Lorcáin roimh na daltaí seo agus déanaimid gach iarracht freastal ar a riachtanais. Ní Scoil Speisialta í Scoil Lorcáin agus níl aon rang speisialta sa scoil faoi láthair.

5. Daltaí a Ligean Isteach

Ligfear isteach sa scoil gach dalta atá ag lorg iontrála ach amháin sna cásanna a leanas –

- a. i gcás ina bhfuil ró-éileamh ar an scoil (féach alt 6 thíos le haghaidh tuilleadh sonraí)

- b. i gcás go dteipeann ar thuismitheoir/chaomhnóir dalta, nuair a éilíonn an príomhoide é de réir alt 23(4) den Acht Oideachais (Leas) 2000, a dhearbhú i scríbhinn go bhfuil cód iompair na scoile inghlactha dó nó di agus go ndéanfaidh sé nó sí gach iarracht réasúnach lena chinntiú go gcomhlíonfaidh an dalta an cód sin.

6. Ró-éileamh

Sa chás go bhfuil ró-éileamh ar an scoil, déanfar na critéir roghnaithe a leanas a chur i bhfeidhm san ord ina bhfuil siad thíos maidir leis na hiarratais a fhaightear laistigh den amlíne chun iarratais a fháil mar atá leagtha amach i bhfógra iontrála na scoile agus na hiarratais ar chead isteach á gcinneadh aici.

Critéir roghnúcháin

Tá sé de cheart ag an mBord Bainistíochta uasmhéid líon na bpáistí in aon rang ar leith agus sa scoil ina hiomláine a leagadh síos.

Is é uasmhéid líon na ndaltaí a cheadófar i leibhéal ranga na Naíonán Sóisearach agus i leibhéal ranga na Naíonán Sinsearach ná 60.

Is é uasmhéid líon na ndaltaí a cheadófar in aon leibhéal ranga Rang 1-6 ná 62.

I gcás ró-éilimh, is mar seo a dháilfear na háiteanna:

Rang na Naíonán Sóisearach

Glacfar le hiarratais do pháistí a bheidh 4 bliana d'aois, ar a laghad, roimh an 1 Meán Fómhair don bhliain iarratais.

Maidir le hiarratais a fuarthas do na blianta 2021, 2022, 2023, 2024, 2025 roimh an 1 Feabhra 2020, déileálfar leis na hiarratais sin faoi fhorálacha an Pholasaí Iontrála a bhí i bhfeidhm ag an am sin.

Polasaí Iontrála Scoil Lorcáin 2022

Is san ord seo a chuirfear na hiarratasóirí a chláraítear de réir an Pholasaí Iontrála seo. I ngach fo-chatagóir thíos nach bhfuil áit le tairscint do gach iarrthóir san fho-chatagóir, cuirfear na hiarratasóirí ar fad in ord de réir aoise, iarrthóir is sine ar dtús, ach amháin do na hiarratasóirí déanacha, a chuirfear in ord de réir dáta faighte an iarratais.

- Páistí a bheidh ceithre bliana d'aois ar a laghad, roimh an 1 Meitheamh den scoilbhliain ina bhfuil áit á lorg sa scoil dóibh go bhfuil leibhéal líofachta sa Ghaeilge acu atá ar leibhéal a mbeifeá ag súil leis dá mbeadh an teanga á labhairt mar ghnáthmhodh cumarsáide i suíomh neamhoideachasúil, ag tógaint san áireamh aois agus aon riachtanais speisialta oideachais atá ag an bpáiste agus go mbeadh an dóchúlacht go n-imeodh an líofacht luaite ar gcúl muna scaoilfí an páiste isteach i scoil Ghaeilge.
- Siblín le dalta atá ag freastal ar an scoil a bheidh ceithre bliana d'aois ar a laghad, roimh an 1 Meitheamh den scoilbhliain ina bhfuil áit á lorg sa scoil dó/ di.
- Iarratais eile a fhaightear roimh an dáta deireanach d'iarratais de réir an Fhógra Bhliantúil a bheidh ceithre bliana d'aois ar a laghad roimh an 1 Meitheamh den scoilbhliain ina bhfuil áit á lorg sa scoil dóibh.
- Páistí a bheidh ceithre bliana d'aois ar a laghad, tar éis an 31 Bealtaine ach roimh an 1 Meán Fómhair den scoilbhliain ina bhfuil áit á lorg sa scoil dóibh go bhfuil leibhéal líofachta acu sa Ghaeilge atá ar leibhéal a mbeifeá ag súil leis dá mbeadh an teanga á labhairt mar ghnáthmhodh cumarsáide i suíomh neamhoideachasúil, ag tógaint san áireamh aois agus aon riachtanais speisialta oideachais atá ag an bpáiste agus go mbeadh an dóchúlacht go n-imeodh an líofacht luaite ar gcúl muna scaoilfí an páiste isteach i scoil Ghaeilge.
- Siblín le dalta atá ag freastal ar an scoil, a bheidh ceithre bliana d'aois ar a laghad, tar éis an 31 Bealtaine ach roimh an 1 Meán Fómhair den scoilbhliain ina bhfuil áit á lorg sa scoil dóibh

- Iarratasóirí eile a fuarthas roimh an dáta deireannach d'iarratais de réir an Fhógra Bhliantúil a bheidh ceithre bliana d'aois ar a laghad, tar éis an 31 Bealtaine ach roimh an 1 Meán Fómhair den scoilbhliain ina bhfuil áit á lorg sa scoil dóibh.
- Iarratais a fhaightear lasmuigh den amfhráma atá leagtha síos.

Nóta: Sa chás gur mian le tuismitheoirí go n-áireofaí a bpáiste mar pháiste a bhfuil leibhéal líofachta sroichte aige/ aici sa Ghaeilge tabharfar cuireadh don tuismitheoir fianaise a chur ar fáil chun an líofacht sin a léiriú do ionadaithe an Bhord Bainistíochta. Is gá an fhianaise sin a chur ar fáil leis an iarratas, seachas fianaise a chuirtear ar fáil ag cruinniú sa scoil ar féidir leis an mBord Bainistíochta a eagrú, má iarrann tuismitheoir/caomhnóir é.

Má ghlactar leis an bhfianaise, ach go mbeartaíonn an tuismitheoir an páiste a chur siar go dtí Liosta Iarrthóirí na bliana ina dhiaidh sin, ní bheidh gá fianaise a chur ar fáil arís don leibhéal líofachta sa Ghaeilge.

Muna nglactar leis an bhfianaise cuirfear an t-iarratasóir i gcatagóir eile, de réir mar is cuí. Sa chás seo, is féidir achomharc i scríbhinn/ríomhphost a dhéanamh chuig an mBord Bainistíochta laistigh de sheachtain amháin ón am go seoltar an cinneadh.

I gcás achomhairc, ainmneoidh an Bord Bainistíochta beirt ionadaithe éagsúla chun athbhreithniú a dhéanamh ar an bhfianaise a cuireadh ar fáil maidir le líofacht an pháiste. Ní cheadófar fianaise nua.

Is ag an mBord Bainistíochta a bheidh an cinneadh deireanach.

Má tá an dáta breithe céanna ag beirt iarrthóirí nó níos mó, agus níos lú áiteanna ar fáil don dáta sin ná líon na n-iarrthóirí, cuirfear na hiarrthóirí ar crannchur chun iad a chur in ord agus faraire neamhspleách ón bpróiseas i láthair.

7. An méid nach mbreithneofar ná nach gcuirfear san áireamh

De réir alt 62(7)(e) den Acht Oideachais 1998, ní dhéanfaidh an scoil aon cheann díobh seo a leanas a bhreithniú ná a chur san áireamh agus iarratais ar chead isteach á gcinneadh nó nuair a bhíonn páiste á c(h)ur ar liosta feithimh le haghaidh iontrála sa scoil.

a. freastal roimh ré ag páiste ar réamhscoil nó ar sheirbhís réamhscoile, lena n-áirítear naíonraí,

b. íocaíocht táillí nó ranníocaíochtaí (cibé slí a dtuairiscítear é) leis an scoil;

- c. cumas, scileanna nó inniúlacht acadúil an pháiste seachas de réir fhorálacha alt 62(9) den Acht
- d. gairm, stádas airgeadais, cumas acadúil, scileanna nó inniúlacht tuismitheoirí pháiste;
- e. ceanglas go bhfreastalóidh páiste, nó a t(h)uismitheoirí ar agallamh, lá oscailte nó cruinniú eile mar choinníoll iontrála;
- f. ceangal pháiste leis an scoil de bhua duine dá t(h)eaghlach ag freastal ar an scoil nó a bhí ag freastal ar an scoil roimhe sin; seachas, i gcás siblíní dalta a fhreastalaíonn ar an scoil.
- g. an dáta agus an t-am ar ghlac an scoil le hiarratas iontrála,

Tá sé sin faoi réir an iarratais a bheith faighte ag am ar bith le linn na tréimhse a shonraítear chun iarratais a fháil mar atá leagtha amach i bhfógra iontrála bliantúil na scoile don scoilbhliain lena mbaineann.

Tá sé sin faoi réir freisin ag an scoil tairiscintí a dhéanamh bunaithe ar liostaí feithimh reatha (suas go dtí an 31ú Eanáir 2025 amháin).

8. Cinntí ar iarratais

Beidh na cinntí go léir maidir le hiarratais ar iontráil chuig Scoil Lorcáin bunaithe ar na nithe a leanas:

- Polasaí iontrála na scoile
- Fógra iontrála bliantúil na scoile;
- An fhaisnéis a chuir an t-iarratasóir ar fáil le agus i bhfoirm iarratais oifigiúil na scoile a fuarthas le linn na tréimhse atá sonraithe i bhfógra iontrála bliantúil na scoile chun iarratais a fháil;

Ní úsáidfear critéir roghnúcháin nach n-áirítear i bpolasaí iontrála na scoile chun cinneadh a dhéanamh maidir le hiarratas ar áit sa scoil.

9. Cinntí a chur in iúl d'iarratasóirí

Cuirfear iarratasóirí ar an eolas i ríomhphost maidir le cinneadh na scoile, laistigh den amlíne atá leagtha amach san fhógra bliantúil iontrála.

Mura dtairgtear áit do pháiste sa scoil, cuirfear na cúiseanna nár tairgeadh áit dó nó di ar fáil i scríbhinn don iarratasóir, lena n-áirítear, nuair is infheidhme, sonraí maidir le rangú an pháiste i gcoinne na gcritéar roghnúcháin agus na sonraí faoi áit an pháiste ar an liosta feithimh don scoilbhliain lena mbaineann.

Cuirfear iarratasóirí ar an eolas faoin gceart chun athbhreithnithe/ceart achomhairc a lorg maidir le cinneadh na scoile (féach [alt 18](#) thíos le haghaidh tuilleadh sonraí).

10. Glacadh le tairiscint áite ag iarratasóir – treoir don tuismitheoir/chaomhnóir

Agus tairiscint áite ó Scoil Lorcáin á glacadh ag tuismitheoir/caomhnóir, ní mór an méid a leanas a léiriú—

(i) cé acu an bhfuil nó nach bhfuil glactha le tairiscint iontrála ar scoil nó ar scoileanna eile. Má glacadh le tairiscint den sórt sin, ní mór sonraí na tairisceana nó na dtairiscintí lena mbaineann a chur ar fáil freisin.

(ii) cé acu an bhfuil iarratas déanta ar thairiscint iontrála ó scoil nó ó scoileanna eile nó cé acu an bhfuiltear ag feitheamh lena dheimhniú, agus má tá, ní mór sonraí na scoile nó na scoileanna eile lena mbaineann a sholáthar.

11. Cúinsí nach féidir tairiscintí a dhéanamh nó ar féidir tairiscint a tharraingt siar dá mbarr.

Ní féidir le Scoil Lorcáin tairiscint iontrála a dhéanamh, nó is féidir tairiscint a tharraingt siar, sna cásanna a leanas —

- i. déantar amach go bhfuil an fhaisnéis atá san iarratas bréagach nó míthreorach.
- ii. teipeann ar iarratasóir glacadh le tairiscint iontrála ar nó roimh an dáta atá leagtha amach i bhfógra iontrála bliantúil na scoile.
- iii. má theipeann ar tuismitheoir/chaomhnóir dalta, nuair a éilíonn an príomhoide é de réir alt 23(4) den Acht Oideachais (Leas) 2000, a dhearbhu i scríbhinn go bhfuil cód iompair na scoile inghlactha dó nó di agus go ndéanfaidh sé nó sí gach iarracht réasúnach lena chinntiú go gcomhlíonfaidh an páiste an cód sin; nó
- iv. teipeann ar iarratasóir riachtanais a chomhlíonadh chun 'glacadh le tairiscint' mar atá leagtha amach in [alt 10](#) thuas.

12. Sonraí a roinnt le scoileanna eile

Ba chóir d'iarratasóirí a bheith feasach go gceadaítear le hAlt 66 (6) den Acht Oideachais (Iontráil Scoileanna), 2018 comhroinnt sonraí idir scoileanna d'fhonn iontráil éifeachtach daltaí a éascú.

Tá ceadaithe de réir Alt 66 (6) do scoil liosta de na páistí a sholáthar do phátrún nó do bhord bainistíochta eile:

- (i) go bhfuarthas iarratas ar ligean isteach sa scoil,
- (ii) go ndearnadh tairiscint ar áit sa scoil, nó
- (iii) gur glacadh le tairiscint ar áit scoile.

Féadfaidh aon cheann nó gach ceann díobh seo a leanas a bheith ar an liosta:

- (i) an dáta a fuair an scoil iarratas ar áit scoile;
- (ii) an dáta a rinne an scoil tairiscint ar áit scoile;
- (iii) an dáta ar ghlac iarratasóir le tairiscint ar áit scoile;
- v. sonraí pearsanta pháiste lena n-áirítear ainm, seoladh, dáta breithe agus uimhir seirbhíse poiblí pearsanta (de réir bhrí alt 262 den Acht Comhdhlúthaithe Leasa Shóisialaigh 2005).

13. Liosta Iarratasóirí i gcás ró-iarratais

I gcás go mbeidh níos mó iarratas ar an scoilbhliain lena mbaineann ná na háiteanna atá ar fáil, tiomsófar liosta iarratasóirí de pháistí nár éirigh lena n-iarratas ar iontráil chuig Scoil Lorcáin mar gheall ar ró-éileamh ar an scoil agus beidh sé bailí don scoilbhliain ina bhfuil cead isteach á lorg.

Tá socrúchán ar Liosta Iarratasóirí Scoil Lorcáin san ord tosaíochta a shanntar d'iarratais na bpáistí tar éis don scoil na critéir roghnúcháin a chur i bhfeidhm de réir an pholasaí iontrála seo. Cuirfear aon iarratas a fhaightear tar éis an dáta deireannach d'iarratais ag bun an Liosta Iarratasóirí de réir an dáta a fhaightear an t-iarratas.

Déanfar tairiscintí maidir le haon áiteanna ina dhiaidh sin a bheidh ar fáil don scoilbhliain agus lena linn a bhfuil cead isteach á lorg ina leith maidir leis na páistí sin ar an liosta feithimh, de réir an ord tosaíochta ar cuireadh na páistí ar an liosta.

14. Iarratais Dhéanacha

Breithneofar agus déanfar cinneadh ar gach iarratas ar chead isteach a fhaightear tar éis an dáta deiridh mar atá leagtha amach san fhógra iontrála bliantúil de réir pholasaí iontrála na scoile, de réir an Achta um Iontrálacha Scoile 2018 agus de réir aon rialacháin a rinneadh faoin Acht sin.

Cuirfear iarratasóirí déanacha ar an eolas faoin gcinneadh maidir lena n-iarratas laistigh de thrí seachtaine ó dháta an iarratais. Tairgeofar áiteanna d'iarratasóirí déanacha má tá spásanna ar fáil. Muna bhfuil spásanna ar fáil cuirfear na hainmneacha ar an Liosta Iarrthóirí mar atá leagtha amach i Mír 13.

15. Nósanna imeachta maidir le daltaí a ligean isteach i mblianta eile agus le linn na scoilbhliana

Clárúchán i Ranganna seachas na Naíonáin Shóisearacha

Glacfar le páistí i ranganna Naíonáin Shinsireacha – Rang 6 má tá spás sa rang.

I Rang 1-6 is gá go mbeadh an Bord Bainistíochta sásta go bhfuil cumas Gaeilge an pháiste ar leibhéal a ligfeadh don pháiste feidhmiú agus foghlaim sa rang agus nach mbeadh ar dhaltaí eile iompú ar theanga eile chun cumarsáid a dhéanamh. Is faoin tuismitheoir a bheidh sé fianaise shásúil chuige seo a chur os comhair an Bhord Bainistíochta leis an iarratas.

Is gá do thuismitheoirí/caomhnóirí ar mian leo iarratas a dhéanamh ar áit in aon rang seachas rang na Naíonán Sóisearach litir iarratais chuige sin a scríobh chuig Cathaoirleach an Bhord Bainistíochta. Is é an Bord Bainistíochta a dhéanfaidh an cinneadh faoi pháistí a ghlacadh in aon rang eile.

Glacfaimid le hiarratais do thús na scoilbhliana ón 1 Feabhra - 31 Aibreán sa bhliain atá i gceist. Cuirfear iliarratais don rang céanna in ord ag cruinniú den Bhord nó d'fhochoiste a cheapann an Bord chuige sin ina dhiaidh sin. Déileálfar le haon iarratas a fhaighimid i ndiaidh an 31 Aibreán ina dhiaidh sin. Tabharfar tosaíocht san ord tosaíochta do na hiarratais a fhaighimid ón 1 Feabhra - 31 Aibreán roimh aon iarratas ina dhiaidh sin go dtí an chéad chruinniú den Bhord Bainistíochta den scoilbhliain nua.

Socrofar ord tosaíochta na n-iarratas ag gach cruinniú den Bhord Bainistíochta ina dhiaidh sin d'aon rang ina bhfuil folúntas agus iarratais don bhfolúntas sin.

Má fhaightear iarratais d'áit i rith na scoilbhliana déileálfar leis ag an gcéad chruinniú eile den Bhord Bainistíochta.

Beidh iarratas bailí don scoilbhliain ina bhfuil cead isteach á lorg má chuireann na tuismitheoirí/caomhnóirí in iúl leis an iarratas gur mian leo go mbeadh sé.

In aon chás go bhfuil folúntas/folúntais i rang agus níos mó iarratas ná mar atá folúntais cuirfear in ord iad ag baint úsáide as na critéir thíos.

- **Cumas Ghaeilge** – I gcás go ndéantar áit a thairiscint do pháiste i Rang 1-6, is gá fianaise ar a chumas sásúil Gaeilge a bheith curtha ar fáil.
- Is gá don pháiste a bheith san aois cheart le freastal ar an rang a bhfuil iarratas déanta dó.
- **Riachtanas Gaelscolaíochta** - ar mhaithe le gaelscolaíocht a chur ar fáil do pháistí go mbeadh an dóchúlacht go n-imeodh an líofacht Gaeilge ar gcúl muna scaoilfí an páiste isteach i scoil Ghaeilge.
- **Riachtanas Oideachais** –, ar mhaithe le h-oideachas oriúnach a chur ar fáil do pháiste
- **Siblín** – Ar mhaithe le tacú le tuismitheoirí, tugtar tosaíocht más féidir do pháistí a bhfuil siblíní ag freastal ar an scoil.
- Toscaí eisceachtúla eile
- **Crannchur** – Má bhíonn breis is páiste amháin nach féidir idirdhealú eatarthu leis na critéir seo, cuirfear in ord iad trí chrannchur

Beidh aon tairiscint áite ar braith ar fhianaise ar leibhéal sásúil líofachta ag an bpáiste sa Ghaeilge a chur ar fáil. Muna nglacann an Bord Bainistíochta leis an bhfianaise, tairgeofar an áit don chéad iarratasóir eile.

Tabharfaidh an Bord Bainistíochta údarás don Phríomhoide nó do dhaoine eile déileáil le hiarratais de réir pholasaí na scoile thar a cheann idir chruinniú deireanach na scoilbhliana agus chéad chruinniú na scoilbhliana nua.

16. Dearbhú maidir le gan táillí a ghearradh

Ní ghearrfaidh Bord Scoil Lorcáin ná aon duine a ghníomhaíonn thar a cheann táillí ar íocaíocht nó ní lorgóidh sé nó sí íocaíocht ná ranníocaíocht (cibé slí a dtuairiscítear) mar choinníoll de -

- a. iarratas ar pháiste a ligean isteach sa scoil, nó
- b. iontráil nó clárú leanúnach pháiste sa scoil.

17. Socruithe maidir le daltaí nach bhfreastalaíonn ar theagasc reiligiúnach

Ní mór do scoileanna a chuireann teagasc reiligiúnach ar fáil do dhaltaí an chuid seo a chomhlánú.

Seo a leanas socruithe na scoile do dhaltaí, sa chás gur iarr na tuismitheoirí/caomhnóirí, go bhfreastalódh an dalta ar an scoil gan freastal ar theagasc reiligiúnach sa scoil. Ní bheidh laghdú ar lá scoile na ndaltaí sin mar thoradh ar na socruithe seo.

Ba cheart iarratas scríofa a dhéanamh chuig Príomhoide na scoile. Beidh cead ag daltaí nach bhfuil ag freastal ar oideachas reiligiúnach fanacht sa rang nó dul chuig rang eile, má iarrann an tuismitheoir/caomhnóir é sin.

18. An ceart chun athbheithnithe/achomhairc

Athbheithniú ar chinntí an Bhord Bainistíochta

Féadfaidh tuismitheoir/caomhnóirí iarraidh ar an mbord athbheithniú a dhéanamh ar an gcinneadh áit sa scoil a dhiúltú dá bpáiste. Ní mór iarratais den gcineál sin a dhéanamh de réir Alt 29C den Acht Oideachais 1998.

Tá an t-amlíne ina gcaithfear athbheithniú den gcineál sin a iarraidh agus na ceanglais eile a bhaineann maidir le hathbheithnithe den gcineál sin leagtha amach sna nósanna imeachta arna gcinneadh ag an Aire faoi alt 29B den Acht Oideachais 1998 atá foilsithe ar shuíomh gréasáin na Roinne Oideachais agus Scileanna.

Déanfaidh an Bord Bainistíochta athbheithnithe den gcineál sin de réir na nósanna imeachta a rialáítear faoi Alt 29B i gcomhair le Alt 29C den Acht Oideachais 1998.

Tabhair faoi deara: Sa chás gur diúltaíodh áit d'iarratasóir mar gheall ar ró-éileamh ar áiteanna sa scoil, ní mór do thuismitheoir/caomhnóir an iarratasóra iarraidh ar an mbord bainistíochta athbheithniú ar an gcinneadh sin a dhéanamh roimh achomharc a dhéanamh faoi alt 29 den Acht Oideachais 1998.

Sa chás gur diúltaíodh áit d'iarratasóir mar gheall ar chúis seachas ró-éileamh ar áiteanna sa scoil, féadfaidh tuismitheoir/caomhnóir an iarratasóra iarraidh ar an mbord bainistíochta athbheithniú ar an gcinneadh sin a dhéanamh roimh achomharc a dhéanamh faoi alt 29 den Acht Oideachais 1998.

Ceart achomhairc

Faoi Alt 29 den Acht Oideachais 1998, féadfaidh tuismitheoir/caomhnóir pháiste achomharc a dhéanamh ar chinneadh na scoile seo áit sa scoil a dhiúltú.

Is féidir achomharc a dhéanamh faoi Alt 29 (1)(c)(i) den Acht Oideachais 1998 sa chás gur diúltaíodh áit d'iarratasóir mar gheall ar ró-éileamh ar áiteanna sa scoil.

Is féidir achomharc a dhéanamh faoi Alt 29 (1)(c)(i) den Acht Oideachais 1998 sa chás gur diúltaíodh áit d'iarratasóir mar gheall ar chúis seachas ró-éileamh ar áiteanna sa scoil.

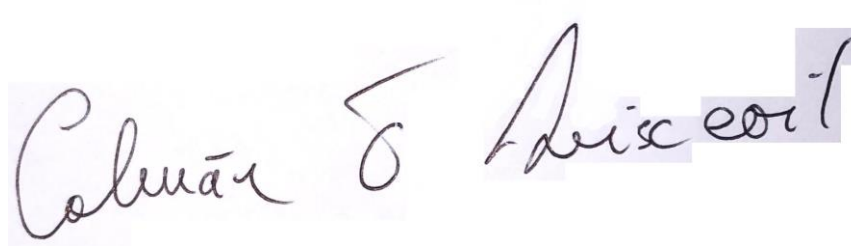
Sa chás gur diúltaíodh áit d'iarratasóir mar gheall ar ró-éileamh ar áiteanna sa scoil, **ní mór** do thuismitheoir/caomhnóir an iarratasóra iarraidh ar an mbord bainistíochta athbheithniú ar an gcinneadh sin a dhéanamh **roimh achomharc a dhéanamh** faoi alt 29 den Acht Oideachais 1998. (féach Athbheithniú ar chinntí an Bhord Bainistíochta)

Sa chás gur diúltaíodh áit d'iarratasóir mar gheall ar chás seachas ró-éileamh ar áiteanna sa scoil, féadfaidh tuismitheoir/caomhnóir a iarraidh ar an mbord bainistíochta athbhreithniú ar an gcinneadh sin a dhéanamh roimh achomharc a dhéanamh faoi alt 29 den Acht Oideachais 1998. (féach Athbhreithniú ar chinntí an Bhord Bainistíochta)

Déanfar achomhairc faoi Alt 29 den Acht Oideachais 1998 a mheas agus a chinneadh ag coiste neamhspleách achomhairc arna cheapadh ag an Aire Oideachais agus Scileanna.

Tá an t-amlíne ina gcaithfear achomharc den gcineál sin a iarraidh agus na ceanglais eile a bhaineann maidir le hachomhairc den gcineál sin leagtha amach sna nósanna imeachta arna gcinneadh ag an Aire faoi alt 29B den Acht Oideachais 1998 atá foilsithe ar shuíomh gréasáin na Roinne Oideachais agus Scileanna.

Críoch



30 Eanáir 2023

Admission Policy

Scoil Lorcáin

Cearnóg Eaton, An Charraig Dhubh. Co. Bhaile Átha Cliath

Uimhir Rolla: 18451J

Patron: Catholic Archbishop of Dublin

1. Introduction

This Admission Policy complies with the requirements of the Education Act 1998, the Education (Admission to Schools) Act 2018 and the Equal Status Act 2000. In drafting this policy, the Board of Management of the school has consulted with school staff, the school patron and with parents of children attending the school.

The policy was approved by the school patron on 19/1/23 January 2022. It is published on the school's website and will be made available in hardcopy, on request, to any person who requests it.

The relevant dates and timelines for Scoil Lorcáin admission process are set out in the school's annual admission notice which is published annually on the school's website at least one week before the commencement of the admission process for the school year concerned.

This policy must be read in conjunction with the annual admission notice for the school year concerned.

The application form for admission is published by link on the school's website and will be made available by email on request.

Should there be any discrepancy between the Irish and English in this policy, the Irish is the correct version and the English is provided as a translation.

2. Characteristic spirit and general objectives of the school

Scoil Lorcáin is an All-Irish Catholic co-educational primary school with a Catholic ethos under the patronage of the ArchBishop of Dublin

The school was founded in 1952 with the following aims:

- i. To provide a primary school education for pupils for whom Irish is the spoken language at home;
- ii. To provide a primary school education through the medium of Irish for all pupils irrespective of the main language spoken at home and to foster fluency in them in the Irish language;
- iii. To provide an environment where the desire to learn the Irish language can be fostered among pupils and parents alike.

“Catholic ethos” in the context of a Catholic primary school means the ethos and characteristic spirit of the Roman Catholic Church, which aims at promoting:

- the full and harmonious development of all aspects of the person of the pupil, including the intellectual, physical, cultural, moral and spiritual aspects; and

- a living relationship with God and with other people; and
 - a philosophy of life inspired by belief in God and in the life, death and resurrection of Jesus; and
 - the formation of the pupils in the Catholic faith,
- and which school provides religious education for the pupils in accordance with the doctrines, practices and traditions of the Roman Catholic Church, and/or such ethos and/or characteristic spirit as may be determined or interpreted from time to time by the Irish Episcopal Conference.

In accordance with S.15 (2) (b) of the Education Act, 1998 the Board of Management of Scoil Lorcáin shall uphold, and be accountable to the patron for so upholding, the characteristic spirit of the school as determined by the cultural, educational, moral, religious, social, linguistic and spiritual values and traditions which inform and are characteristic of the objectives and conduct of the school.

It is our Mission here in Scoil Lorcáin to provide an excellent all-Irish Catholic education for the pupils as a co-educational primary school.

We will do this by:

- treating the school community justly in a friendly, equitable and fair manner.
- by emphasizing the development of the school community intellectually, emotionally, physically, spiritually, aesthetically and socially as citizens of Ireland and the world.
- by encouraging respect for ourselves and for others, for our Gaelic/Irish heritage and for other cultures and for the environment.
- emphasising the safety and happiness of our pupils.

-preparing our pupils for post-primary education and for their future lives.

We believe this Statement is true to the vision of the founding committee of Scoil Lorcáin.

3. Admission Statement

Scoil Lorcáin will not discriminate in its admission of a pupil to the school on any of the following:

- a. the gender ground of the pupil or the applicant in respect of the pupil concerned,
- b. the civil status ground of the pupil or the applicant in respect of the pupil concerned,
- c. the family status ground of the pupil or the applicant in respect of the pupil concerned,
- d. the sexual orientation ground of the pupil or the applicant in respect of the pupil concerned,
- e. the religion ground of the pupil or the applicant in respect of the pupil concerned,
- f. the disability ground of the pupil or the applicant in respect of the pupil concerned,
- g. the ground of race of the pupil or the applicant in respect of the pupil concerned,

- h. the Traveller community ground of the pupil or the applicant in respect of the pupil concerned, or
- i. the ground that the pupil or the applicant in respect of the pupil concerned has special educational needs

As per section 61 (3) of the Education Act 1998, 'civil status ground', 'disability ground', 'discriminate', 'family status ground', 'gender ground', 'ground of race', 'religion ground', 'sexual orientation ground' and 'Traveller community ground' shall be construed in accordance with section 3 of the Equal Status Act 2000.

Denominational school

Scoil Lorcáin is a school whose objective is to provide education in an environment which promotes certain religious values and does not discriminate where it refuses to admit as a student a person who is not Catholic and it is proved that the refusal is essential to maintain the ethos of the school.

Irish medium school

Scoil Lorcáin is an Irish-medium immersion school which aims to provide education in an environment in which certain language values are promoted and does not discriminate if a pupil without the necessary fluency is refused entry if necessary to protect the linguistic ethos of the school.

Special Needs Education

Scoil Lorcáin will cooperate with the NCSE in the performance by the Council of its functions under the Education for Persons with Special Educational Needs Act 2004 in relation to the provision of education to children with special educational needs, including in particular by the provision and operation of a special class or classes when requested to do so by the Council. Scoil Lorcáin will comply with any direction served on the board or the patron under section 37A and 67(4)(b).

4. Categories of Special Educational Needs catered for in the school

There are children with Special Educational Needs in various classes in Scoil Lorcáin. We welcome these children and make every effort to cater for their needs. Scoil Lorcáin is not a special school and there are currently no Special Classes in the school.

5. Admission of Pupils

This school shall admit each pupil seeking admission except where –

- a. the school is oversubscribed (please see section 6 below for further details)
 - b. a parent of a pupil, when required by the principal in accordance with section 23(4) of the Education (Welfare) Act 2000, fails to confirm in writing that the code of behaviour of the school is acceptable to him or her and that he or she shall make all reasonable efforts to ensure compliance with such code by the pupil
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6. Oversubscription

In the event that the school is oversubscribed, the school will, when deciding on applications for admission, apply the following selection criteria in the order listed below to those applications that are received within the timeline for receipt of applications as set out in the school's annual admission notice:

Selection Criteria

The Board of Management may set down the number of pupils in any class and in the school in total. The maximum number of children in Junior and Senior Infants will be 60 at each level. The maximum number of pupils at any level in Rang 1 – Rang 6 will be 62. In case of excess demand, this is how places will be allocated:

Junior Infants

Applicants for Junior Infants must be 4 years of age before the 1st September of the year for which they are applying.

Applications received before 1/2/20 for the years 2021, 2022, 2023, 2024, 2025 will be dealt with under the Enrolment Policy in force at that time.

Admissions Policy 2023

If there are more applicants than there are places available, places will be allocated in the following order. In the case of each sub-category in which there are more applicants than available places, applicants will be placed in order by age - oldest first, except late applicants who will be placed in order of date of application.

- Children who will be 4 years of age before 1st June in the year for which they are applying for a place who have attained a level of fluency in the Irish language indicative of what would be expected of a pupil who uses the Irish language as a normal means of communication in a non-educational environment, taking into account the age and any special educational needs of the pupil concerned and

that the said fluency would be likely to regress were the pupil not admitted to an Irish language school.

- A sibling of a pupil who is attending the school who will be 4 years of age before 1st June in the year for which they are applying for a place.
- Other applicants whose applications were received in the timeframe outlined in the Annual Statement who will be 4 years of age before 1st June in the year for which they are applying for a place.
- Children who will be 4 years of age after the 31st May but before the 1st September of the year for which they are applying who have attained a level of fluency in the Irish language indicative of what would be expected of a pupil who uses the Irish language as a normal means of communication in a non-educational environment, taking into account the age and any special educational needs of the pupil concerned and that the said fluency would be likely to regress were the pupil not admitted to an Irish language school.
- A sibling of a pupil who is attending the school who will be 4 years of age after the 31 May but before the 1st September of the year for which they are applying.
- Other applicants whose applications were received in the timeframe outlined in the Annual Statement who will be 4 years of age after the 31 May but before the 1st September of the year for which they are applying.
- Applications received outside the timeframe outlined in our Annual Statement.

Note: Where parent wish their child to be considered under the 'level of fluency in the Irish language' provision above, that parent is invited to provide evidence to prove/ display the fluency to the Board of Management's representatives. This evidence must be provided with the application; except for evidence provided by attending a meeting at the school, if such is requested by the parents/ guardians, which opportunity may be arranged by the Board of Management.

If the evidence is deemed satisfactory, but the parent/guardian decides to put the child on the Applicants' List for the following year, it will not be necessary to provide evidence of language competence again.

If the evidence provided is not deemed sufficient, the applicant will be placed in another category according to the Enrolment Policy. An appeal may be made by email/in writing to the Board of Management within a week of receiving the decision. The Board will nominate two different representatives to review the evidence of fluency provided. New evidence of fluency will not be accepted. The Board of Management's decision will be final.

If two or more applicants have the same date of birth, for which fewer places than applicants are available, then a lottery will apply to place the applicants in order, with an observer independent of the process present.

7. What will not be considered or taken into account

In accordance with section 62(7) (e) of the Education Act, the school will not consider or take into account any of the following in deciding on applications for admission or when placing a pupil on a waiting list for admission to the school:

Points (a) to (g) must be included here by all schools. There are limited exceptions to some of these (highlighted in red below) and schools must retain the exceptions that apply to them and delete those that do not:

- a. a pupil's prior attendance at a pre-school or pre-school service, including naíonraí,
- b. the payment of fees or contributions (howsoever described) to the school;
- c. a pupil's academic ability, skills or aptitude other than in accordance with the provisions of section 62(9) of the Act
- d. the occupation, financial status, academic ability, skills or aptitude of a pupil's parents;
- e. a requirement that a pupil, or his or her parents, attend an interview, open day or other meeting as a condition of admission;
- f. a pupil's connection to the school by virtue of a member of his or her family attending or having previously attended the school other than, in the case of siblings of a pupil attending or having attended the school as set out above.
- g. the date and time on which an application for admission was received by the school,

This is subject to the application being received at any time during the period specified for receiving applications set out in the annual admission notice of the school for the school year concerned.

This is also subject to the school making offers based on existing waiting lists (up until 31st January 2025 only).

8. Decisions on applications

All decisions on applications for admission to Scoil Lorcáin will be based on the following:

- The school's admission policy

- The school's annual admission notice (where applicable)
- The information provided by the applicant in the school's official application form received during the period specified in our annual admission notice for receiving applications

Selection criteria that are not included in our school admission policy will not be used to make a decision on an application for a place in our school.

9. Notifying applicants of decisions

Applicants will be informed by email as to the decision of the school, within the timeline outlined in the annual admissions notice.

If a pupil is not offered a place in our school, the reasons why they were not offered a place will be communicated in writing to the applicant, including, where applicable, details of the pupil's ranking against the selection criteria and details of the pupil's place on the waiting list for the school year concerned.

Applicants will be informed of the right to seek a review/right of appeal of the school's decision (see [section 18](#) below for further details).

10. Acceptance of an offer of a place by an applicant

In accepting an offer of admission from Scoil Lorcáin, you must indicate—

- (i) whether or not you have accepted an offer of admission for another school or schools. If you have accepted such an offer, you must also provide details of the offer or offers concerned and
- (ii) whether or not you have applied for and are awaiting confirmation of an offer of admission from another school or schools, and if so, you must provide details of the other school or schools concerned.

11. Circumstances in which offers may not be made or may be withdrawn

An offer of admission may not be made or may be withdrawn by [school name] where—

- i. it is established that information contained in the application is false or misleading.
- ii. an applicant fails to confirm acceptance of an offer of admission on or before the date set out in the annual admission notice of the school.
- iii. the parent of a pupil, when required by the principal in accordance with section 23(4) of the Education (Welfare) Act 2000, fails to confirm in writing that the code of behaviour of the

school is acceptable to him or her and that he or she shall make all reasonable efforts to ensure compliance with such code by the pupil; or
iv. an applicant has failed to comply with the requirements of 'acceptance of an offer' as set out in section 10 above.

12. Sharing of Data with other schools

Applicants should be aware that section 66(6) of the Education (Admission to Schools) Act 2018 allows for the sharing of certain information between schools in order to facilitate the efficient admission of pupils.

Section 66(6) allows a school to provide a patron or another board of management with a list of the pupils in relation to whom—

- (i) an application for admission to the school has been received,
- (ii) an offer of admission to the school has been made, or
- (iii) an offer of admission to the school has been accepted.

The list may include any or all of the following:

- (i) the date on which an application for admission was received by the school;
- (ii) the date on which an offer of admission was made by the school;
- (iii) the date on which an offer of admission was accepted by an applicant;
- (iv) a pupil's personal details including his or her name, address, date of birth and personal public service number (within the meaning of section 262 of the Social Welfare Consolidation Act 2005).

13. Waiting list in the event of oversubscription

In the event of there being more applications to the school year concerned than places available, a list of pupils whose applications for admission to Scoil Lorcáin were unsuccessful due to the school being oversubscribed will be compiled and will remain valid for the school year in which admission is being sought.

Placement on the list of applicants of Scoil Lorcáin is in the order of priority assigned to the pupils' applications after the school has applied the selection criteria in accordance with this admission policy.

Applicants whose applications are received after the closing date, outlined in the Annual Admission Notice, will be placed at the end of the list of applicants in order of the date of receipt of the application.

Offers of any subsequent places that become available for and during the school year in relation to which admission is being sought will be made to those pupils on the list of applicants, in accordance with the order of priority in relation to which the pupils have been placed on the list.

14. Late Applications

All applications for admission received after the closing date as outlined in the annual admission notice will be considered and decided upon in accordance with our school's admissions policy, the Education Admissions to School Act 2018 and any regulations made under that Act.

Late applicants will be notified of the decision in respect of their application no later than three weeks after the date on which the school received the application. Late applicants will be offered a place if there is a place available. In the event that there is no place available, the name of the applicant will be added to the waiting list as set out in Section 13.

15. Procedures for admission of pupils to other years and during the school year

The following are the school's procedures regarding the enrolment of pupils into classes or years other than junior infant classes.

Applications for classes other than Junior Infants

Newly registered children may be accepted in classes Naíonáin Shinsireacha - Rang 6 if there are spaces available in the class and in Rang 1-6 if, in the opinion of the Board of Management, the child's fluency in Irish is sufficient enough to allow her/him take part in the class and to not require other pupils to communicate in a language other than Irish with him/her. It is the responsibility of the parent to include evidence of the same to the Board of Management in the application. ·

Applications for places in classes other than Naíonáin Shóisearacha must be submitted in writing to An Cathaoirleach, An Bord Bainistíochta. The decision to accept a child in any class other than Junior Infants is made by the Board of Management and its decision is binding.

Applications for school places for September of any year will be accepted February - April of that year. These applications will be dealt with by the Board of Management or by a sub-committee nominated by the Board and multiple applications for any class will be placed in order. Applications received after 31st April will be dealt with subsequently. Applications received in the February - April period will be given priority over applications received after that until the first meeting of the Board of Management of the new school year. At that and subsequent meetings applications will be placed in order of priority for classes for which applications have been received and in which there is a vacancy.

Applications will remain valid for the school year in which admission is being sought if parents/guardians if that is indicated in the application.

If an application is received for a place during the school year it will be dealt with at the next meeting of the Board of Management.

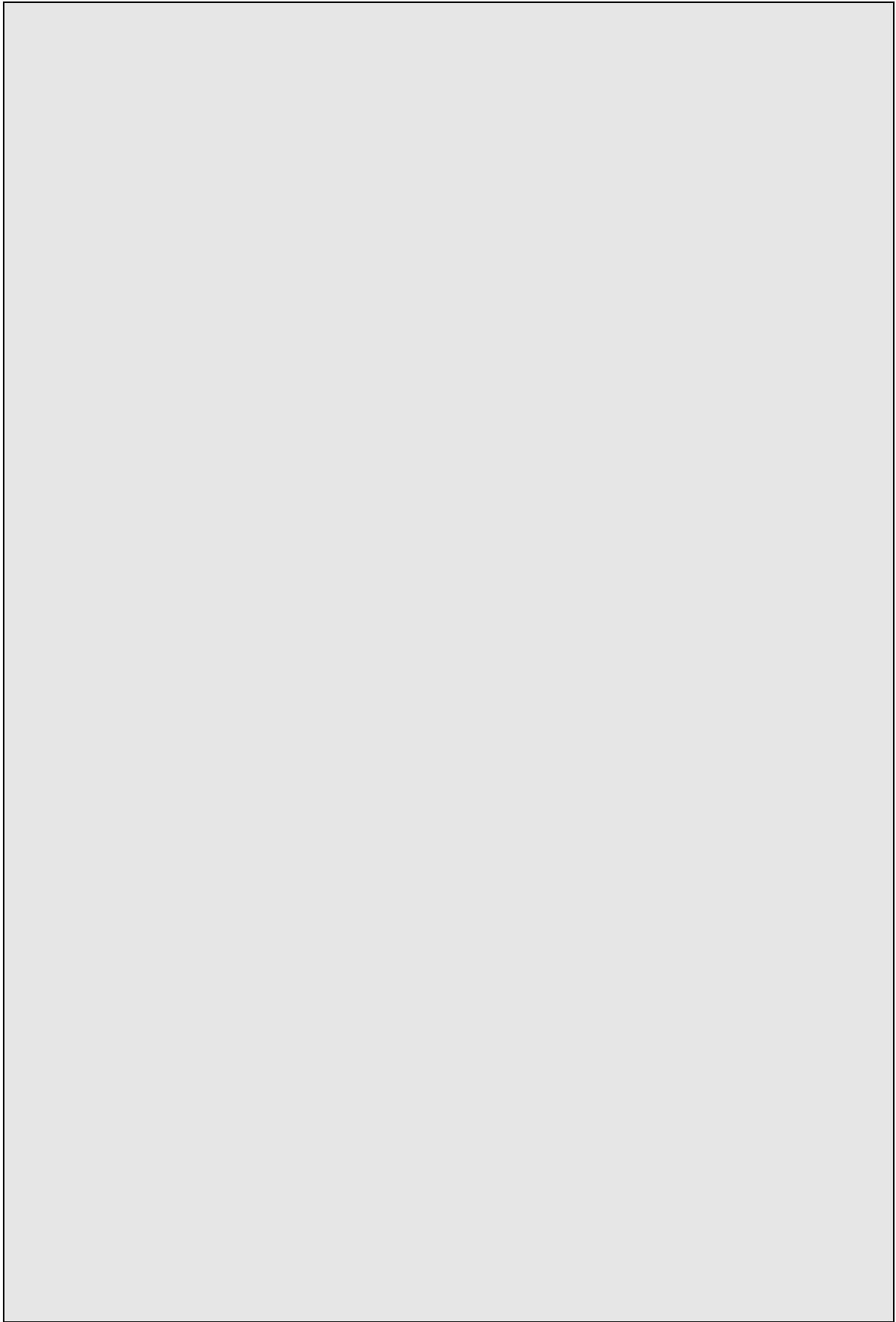
If there are spaces available in any class but the number of applications exceeds the number of spaces available, applications will be put in order using the following guidelines.

- Evidence of a satisfactory level of Irish must be provided for a place in Rang 1-6 before an offer can be made. If the Board deems the evidence as insufficient, the space will be offered to the next applicant.
- The applicant must be the correct age to attend the class applied for
- to meet a need for Irish language education where it is probable that the applicant's fluency in the language will regress if not admitted to an Irish language school.
- to meet the need for a suitable education for the applicant

- to support parents, priority is given, when possible, to siblings of those already attending Scoil Lorcáin
- other exceptional circumstances
- where applicants cannot be differentiated using above criteria, they will be placed in order by lottery.

Any offer of a place will depend on evidence of a satisfactory level of Irish by the applicant. If the Board doesn't accept the evidence, the place will be offered to the next applicant in order.

The Board of Management will delegate responsibility to the Principal or to other relevant parties to deal with applications in accordance with school policy in the period between the last Board meeting of the school year and the first meeting of the new school year.



16. Declaration in relation to the non-charging of fees

The Board of Scoil Lorcáin or any persons acting on its behalf will not charge fees for or seek payment or contributions (howsoever described) as a condition of-

- a. an application for admission of a pupil to the school, or
- b. the admission or continued enrolment of a pupil in the school.

17. Arrangements regarding pupils not attending religious instruction

The following are the school's arrangements for pupils whose parent or guardian has requested that the pupil attend the school without attending religious instruction in the school. These arrangements will not result in a reduction in the school day of such pupils.

A written request should be made to the Principal of the school. Children who are not attending religious instruction may stay in their class, or move to another class while the religious instruction takes place .

18. Reviews/appeals

Review of decisions by the board of Management

The parent of the pupil, or in the case of a pupil who has reached the age of 18 years, the pupil, may request the board to review a decision to refuse admission. Such requests must be made in accordance with Section 29C of the Education Act 1998.

The timeline within which such a review must be requested and the other requirements applicable to such reviews are set out in the procedures determined by the Minister under section 29B of the Education Act 1998 which are published on the website of the Department of Education and Skills.

The board will conduct such reviews in accordance with the requirements of the procedures determined under Section 29B and with section 29C of the Education Act 1998.

Note: Where an applicant has been refused admission due to the school being oversubscribed, the applicant **must request a review** of that decision by the board of management prior to making an appeal under section 29 of the Education Act 1998.

Where an applicant has been refused admission due to a reason other than the school being oversubscribed, the applicant **may request a review** of that decision by the board of management prior to making an appeal under section 29 of the Education Act 1998.

Right of appeal

Under Section 29 of the Education Act 1998, the parent of the pupil, or in the case of a pupil who has reached the age of 18 years, the pupil, may appeal a decision of this school to refuse admission.

An appeal may be made under Section 29 (1) (c) (i) of the Education Act 1998 where the refusal to admit was due to the school being oversubscribed.

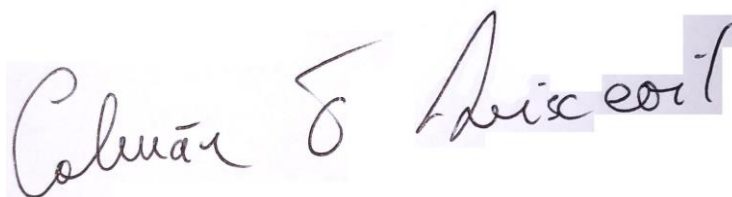
An appeal may be made under Section 29 (1) (c) (ii) of the Education Act 1998 where the refusal to admit was due a reason other than the school being oversubscribed.

Where an applicant has been refused admission due to the school being oversubscribed, the applicant **must request a review** of that decision by the board of management **prior to making an appeal** under section 29 of the Education Act 1998. (see Review of decisions by the Board of Management)

Where an applicant has been refused admission due to a reason other than the school being oversubscribed, the applicant **may request a review** of that decision by the board of management prior to making an appeal under section 29 of the Education Act 1998. (see Review of decisions by the Board of Management)

Appeals under Section 29 of the Education Act 1998 will be considered and determined by an independent appeals committee appointed by the Minister for Education and Skills.

The timeline within which such an appeal must be made and the other requirements applicable to such appeals are set out in the procedures determined by the Minister under section 29B of the Education Act 1998 which are published on the website of the Department of Education and Skills.

A handwritten signature in blue ink, appearing to read 'M. Ni Mhóirín', is centered on a light purple rectangular background.A handwritten signature in black ink, appearing to read 'Colmár Ó Aiséoil', is centered on a light blue rectangular background.

30 Eanáir 2023

